

**This Agreement** is made between Eduheal Foundation (EHF) located at 103, Taj Apartment, Ground Floor, Near AIIMS Metro Station, Ring Road, New Delhi 110029 and you for a period of five Years.

**PURPOSE.** The Eduheal Foundation hereby engages the **PROGRAM MANAGER (PM)** for the term specified in this Agreement to render Educational Consultancy related to Schools in your areas /State upon the terms and conditions briefly set forth herein.

Briefly Eduheal Foundation (EHF) is a registered NGO which for over 27 years has kindled students interest in various school subjects like Maths, Science, English, Biotech, Computers etc., collectively reaching out to 36+ lakh students and 40,000 schools annually. Over the years EHF has inspired many of its Olympians to excel and make a mark in academics by joining top colleges across the globe.

EHF was the educational partner of **Google Science Fair (GSF), Bombay Stock Exchange (BSE), Harvard – MIT Mathematics Tournament (HMMT), Kendriya Vidyalaya Sangathan (KVS)** for sensitization of its administrators towards introduction of biotechnology & empanelled with Ministry of HRD for 'out of school' students.

**Financials (as on 1/9/18):**

**Offline Olympiads:** Cost per Olympiad per Student is Rs. 120/- of which Rs. 20 will be retained by school.

Each preparatory book (workbook or activity book) will cost Rs. 60/-

**Online Olympiads:** Cost per Olympiad per Student is Rs. 150/- of which Rs. 30 will be retained by school.

Each preparatory book (workbook or activity book) will cost Rs. 150/-

Further details are given in the school registration form.

In consideration of the foregoing and the mutual promises and covenants contained in this Agreement, the EHF and PROGRAM MANAGER agree to the following:

1. To ensure maximum number of participants in Olympiads, you need to make personal visit to schools, meet principals/teachers/students and to explain them the benefits of participating in EHF programs.
2. The PM may be required to perform other activities useful to EHF such as invigilation, conduct of prize distribution ceremony at local/state/school level, etc.
3. You will be paid an honorarium @Rs. 15/- per participant per event upto 1,500 enrolments and Rs. 17/- upto 10,000 enrolments thereafter Rs.20/- upto 25,000 enrolments and thereafter Rs. 1/- increment for every additional 15,000 enrolments (i.e. Rs 21/- for upto 40,000 enrolments; Rs.22/- upto 55,000 enrolments..... and so on).
4. For each preparatory books sold, PM will get **25%** on the net price, after deducting school discount. The books will be sent to the PM who will have to deliver them to the schools. The books will be sent after receiving payments. If the books are sent to the school directly by EHF then the PM is entitled to **10%** only.
5. You will also be entitled to 25% of the amount received in lieu of EHF OLYMPIA - Mobile App for individual participation in EHF Olympiads.
6. During discussions with the school, additional reimbursement can be provided to schools sending good enrolments after discussing it with EHF National Coordinator.
7. You have to regularly submit School Visit report to EHF via email/Whatsapp(9599429957). This report is essential and will be helpful during honorarium payment.
8. All Payment from school has to be sent to Eduheal Foundation directly in the form of DD/ at par Cheque/Online/Bank payment,
9. Program Manager will be eligible for Best (Statewise) Coordinator Award (Rs. 8000/- given jointly by EHF and BSE) who have worked with the organization for at least 3 years and achieved revenue of at least Rs. 5 Lakh.

They will also be paid to and fro train fare whenever prize distribution ceremony is held. Appreciation awards/Certificates will be given to other PM's.

10. **Schedule of payment:-** 75% of payment will be made within one month of receipt of registration fees from schools and 25% will be paid after the exam. TDS if applicable, will be deducted.
11. Program Manager once appointed for a region will remain the PM from the designated region and will promote the program of the foundation in that area only.
12. If PM works against the interests of EHF in whatever manner then all benefits will stand withdrawn.
13. In case a PM is not able to handle an entire area efficiently, EHF reserves the right to appoint more such Consultants within the same area. This will be done after due PM's/information to the existing PM.
14. To avoid overlapping the PM's will be requested to ascertain from the school whether it is being serviced by a particular PM. EHF will not be responsible for overlap and will consider the honorarium on the following basis:  
A] Program Manger name in the student registration form  
B] Any letter from the school in this regard.  
C] Any other communication: School report; EHF talk with school coordinator etc.  
If still unresolved the national coordinators decision will be final and binding.
15. The Foundation reserves the right to change Terms and conditions after due consultation with the stakeholders.
16. The Program Manager must submit the MOU with signature and recent colour passport size photograph to the foundation that he accepts the terms and conditions before the honorarium will be paid.

**IN WITNESS WHEREOF**, the Parties hereto have set this MOU to be executed through their authorized representatives on the date and year first above written.

**SIGNED and DELIVERED by, for and on behalf of**

**SIGNED and DELIVERED by, for and on behalf of**

**EDUHEAL FOUNDATION "EHF"**

**Authorized Signatory**

**Authorized Signatory**

**Name:**

**Name: Anjana Ogra**

**Title: Program Manager**

**Title: National Coordinator, Eduheal Foundation**

**Area:**

**New Delhi**